

PETERSFIELD AREA CHURCHES TOGETHER

Co-ordinating Committee Meeting



TIME & DATE: 7:30pm Wednesday 12th October 2020

VENUE: Zoom Conferencing

Chair Ivan Huntington-Thresher

Attended: Carolyn Barton, Ivan H-T, Jenny Ballinger, Christine Tully, John Callaghan, Mike Harris, Peter Hollins, Madeline King, Vanessa Dowse, Christine Traynier, Alison Waterhouse.

Purpose of meeting:

A forum for 'communion' and communication between PACT churches, PACT organisations and local Christians, to facilitate events aimed at increasing opportunities for joint worship, witness and work between PACT churches.

1 Introduction, Bible reading and prayer

Ivan opened the committee meeting with readings:

Proverbs 21:5 The plans of the diligent lead to profit as surely as haste leads to poverty.

Proverbs 16:9 In their hearts humans plan their course, but the LORD establishes their steps

2 Apologies for absence

Helen & Simon Mason, Amanda Greenlee, Lindsay Clegg, Jenny Parkes, Josh Thomas, Jan Stuart, Will Hughes.

Judith Bee is now retired, PACT formally recognised the dedicated service and support she has given to PACT over the years.

3 Treasurer's Report

Issue: A financial position update was presented.

It was reported by the Treasurer that:

- Subs are now due, most coming in already.
- We might be due for a review of subs (based on size of congregation regular members), effective Oct 2023 (next new FY). Possible review of costs in April 23 will affect this.
- FY ended end-Sept. Accounts need to be approved by committee in next meeting on 2nd Nov. See Annex A for draft Accounts.

4 Christmas Cards

Issue: Organising the printing & delivery of Christmas cards.

- The school this year is Dunhurst, engagement has been established and candidate designs will be collected by Ivan on 31st Oct.
- Voting on designs needs to be completed by 2nd/3rd Nov – will finalise at next meeting on 2nd Nov.
- Printing needed by 18th/19th Nov
- Packing day 21st Nov

ACTION: All churches send details of their events for Card filler by 31st October

5 Christmas Lunch/Tea:

Issue: To progress planning for the Christmas event. Decision from previous meeting was that event would be a Christmas Tea instead of a Lunch unless appropriate leadership volunteer to cope with the additional catering can be identified.

Discussions & Decisions:

- There has been no further response to actions from previous meetings to find volunteers to act as leaders to help organise the event. Total volunteers identified so far is just one (the PMC administrator, Stephanie, who will help organise volunteers and their DBS checks).
- During discussion it was revealed that a standing Christmas Lunch committee does actually exist and all Churches are required to supply a rep. It was unclear why no-one had reported the existence of this committee during all the previous calls for leadership volunteers, other than it being currently leaderless.
- **ACTION:** Ivan to obtain details of committee membership from Josh & All Churches to ensure they are represented on the committee.
- It was confirmed that the main objective was to combat isolation and loneliness, therefore eligibility for guests is explicitly **NOT** age restricted. Must be expecting to be alone for Christmas, single parents and carers who would only have their dependants are included.
- **ACTION:** Ivan to write referral request letters to all member Churches and appropriate other organisations (Steve Field to advise which).
- Venue to be either URC Hall or Love Lane Community Centre dependant upon final number of guests.
- Will need to source the following equipment:
 - Sound system
 - Projector
 - Portable Hearing Loop System
- Assumed timings:
 - Arrivals between 14:30 and 14:45 (so all settled before Kings Speech at 15:00)
 - Conclude approx. 16:30
- Refreshments: Cakes (must include non-dried-fruit, Gluten-free – not just traditional cakes); Hot & Cold Buffet Items.
- Volunteer Carol Singers, allow 30 minutes for performance
- Radio interviews and Photographer, must not hold up proceedings and must ensure permissions are obtained from featured guests.
- Need to organise drivers: (& DBS checks for those who don't have it)
- (Post Meeting Note: The possibility of Katie leading the event again has been discussed with her and it will not be possible this year.)

6 Christmas Carols:

Issue: To progress a Christmas Carol Service for this year.

Discussions & Decisions:

- The event is to be scheduled for Thursday 22nd December in the Square -provided all Churches confirm this doesn't conflict with their events.
- Extremely important to remember to take a collection as provides significant funding
- Need a lead church to volunteer the use of their licence.

ACTION: Ivan to progress booking of The Square & registering event with Police, etc

7 Warm Spaces Initiative:

Issue: To agree how PACT Churches can help with the nationwide 'Warm Spaces Initiative' to provide warm spaces for people who are unable to afford to heat their own homes this Winter.

- PMC have recently been discussing the idea of opening their main hall and wanted to discuss/coordinate with other member Churches.
- St Peter's currently participate in 'Church Watch' which means they are open between 14:00 and 16:00 every day.
- Churches can add their facilities to the national register of 'Warm Spaces' via website: <https://www.warmwelcome.uk/>

8 AOB & Comments

Action open from last meeting related to the update of the constitution will be carried forward to the next meeting.

9 Next Meetings

- Next meeting will be, probably by Zoom again, on 2nd Nov 2022

10 Close

The meeting was concluded by sharing of The Grace.

ANNEX A		ACCOUNTS FOR THE YEAR ENDED 30 SEPT 2022			
2021				2022	
receipts	payments			receipts	payments
0		members subscriptions		2638	
37	-342	harvest picnic service			
		PACT service offering		30	
		gift from Lions		500	
	-250	donation Kings arms	Life church		-530
	-250	donation counselling service			
	-250	donation Home Start Butser			
	-960	P Post Christmas articles	print Christmas cards		-860
	-45	gift Christmas Card designer			-60
	-400	P Post Easter articles	Print Easter cards		-860
	-55	gift Easter card designer			-55
	-243	insurance			-243
	-297	website			-232
	-120	gift meal website designers			
<u>0</u>		bank interest		1	
37	-3212	totals		3169	-2840
575	-470	Christmas lunch		140	-314
4287		Reserves brought forward, 1 October			1216
	320	Unrestricted reserves carried forward 30 Sept		649	
	896	Christmas Lunch reserves carried forward		722	
1216		total reserves carried forward 30 Sept			1371
		reserves comprise			
311		Natwest Bank Current Account			466
<u>905</u>		Natwest Bank Reserve Account			<u>905</u>
1216					1371