



**Trustees Meeting Monday 7th March 2016 at 1200 at Winton House, High Street**

Action

**Attending: John Ide (Secretary), Terry Thraves , John Callaghan (Chair), John Arnold (Treasurer), Steve Field , Gerry Arnold (Minute taker)**

1. There were no apologies
2. Minutes of meeting 11<sup>th</sup> December 2015 were accepted
3. Matters arising
  - a. There may be some possibilities for chaplaincy to be involved in hospital chaplaincy once the new hospital chaplain is in place
  - b. JC has had some discussions but no further recruitment at this time. JC
4. Confirm appointments of Chairman, Treasurer and Secretary to the trustees.
  - a. JI has resigned from role as a trustee of chaplaincy. Will continue as a town chaplain and on national body.
  - b. Treasurer: JA
  - c. JA proposed JC as chair and SF as secretary and seconded by TT
5. Discuss current Chaplaincy activity and operation
  - a. Discussion about possibilities in town but not yet operational eg: at Penns Place and Surgery JC/TT
  - b. Try to learn from other chaplaincies who have made inroads in similar situations JC/JI
  - c. JI has invited chaplains to support SA anniversary activities (11th June), which is also the w/e of Queens birthday celebrations. Unfortunately the date clashes with IMC 'Fun Day' so JC will see if additional volunteers are forthcoming from Life Church JC
  - d. 12th June likely to be town event on Heath. SF will ensure chaplaincy have relevant dates for events which chaplaincy could be involved in SF



Action

- e. Suggestion from JC that JI becomes lead chaplain. His passion for chaplaincy and skills in making things happen would be v valuable. JC will continue to man the chaplaincy phone. All agreed. SF suggested that JI will also be in position to spot training needs etc. Suggested and agreed that JI should continue to attend committee meetings in order to report back. SF also suggested that a written report would be useful in helping to make sure things don't get missed
- f. Discussion about best way to develop record keeping (tally) to indicate interactions and make success of chaplaincy more measurable. JI to consider and make suggestions

JJ

JJ

#### 6. Recruitment of Trustees and Chaplains

- a. Main field for recruitment of chaplains is through PACT churches.
- b. Discussion around development of profile within PACT churches eg: through newsletter, church magazines etc SF to make proposal
- c. Agreed that it would be good to recruit a trustee from another church. Personal invitation is more likely to be successful than a general advert. Constitution checked!

SF

All

#### 7. Financial report

- a. JA reported that there was a balance of £283 left in the funds
- b. JC noted that expenses are generally not claimed.

#### 8. AOB

- Date for next meeting Monday 27<sup>th</sup> June. Venue tbc by SF.
- JJ was thanked for his services as a trustee and secretary

SF