

Petersfield Counselling Service

Minutes of the adjourned portion of the Annual General Meeting (already held on 9th March 2017), reconvened to receive the Annual Report and Accounts for 2016, in the Methodist Church, Petersfield, on 4th July at 7:30pm

Present: Robert Gussman (Chairman), Dr Claire Cox (Trustee), Ros Draper (Trustee), Dr Brian Ellis (Trustee), Shona Faulkner (Independent Examiner), Frances Nickell (Trustee), Paul Nickell (A/Treasurer), Rosemary Swan (PASRIN Chairman), Terri Thewlis (Trustee), Chris Webster (Trustee), Jenny Hogg (Secretary).

1. Welcome by Chairman.

Robert warmly welcomed everyone to the meeting, especially Chris Webster, who was well enough to attend the meeting and make a valuable contribution to discussions.

Robert explained the reasons why the AGM had had to be reconvened to receive the Annual Report and Accounts for 2016, and offered our grateful thanks to Paul Nickell for his crucial input as Acting Treasurer and to Shona Faulkner for her input as Independent Examiner.

2. Apologies were received from: Kerrie Jones (Director), Sarah Rose (Counsellor & Intakes), Revd Judith Bee, Fr Peter Hollins.

3. Presentation of the Annual Report and Accounts for 2016.

Robert asked whether people had had a chance to read the Annual Report, and invited any questions.

Shona explained that she had replaced the item of expenditure formerly called "Accommodation" with "Room hire – daytime client work" to avoid misunderstanding. **Robert** referred to the higher figures for Indemnity Insurance in 2016, and that he had raised this with the Insurance company; it seems that the poor state of finances in 2015-2016 had impacted on our premiums; matters had been clarified and the costs for 2017 would be more in line with previous years.

Rosemary enquired about the column for "Designated Funds", and Robert explained that this referred to the grants from PASRIN which were to be used exclusively to subsidise needy clients who live in Petersfield and Sheet; and he gave Rosemary our very grateful thanks for her much-valued personal support and generous financial contributions during the last year (in her capacity as Chair of PASRIN).

Robert then asked the meeting to confirm and receive the Annual Report and Accounts for 2016. The motion was proposed by Brian Ellis and seconded by Terri Thewlis, and approved unanimously.

The Annual Report and Accounts are can now be submitted to the Charity Commission, and Robert thanked all concerned for their good offices in completing the report.

4. Any other business

Robert reported that we have received generous donations, either spontaneously or in response to bids, including the following since the start of 2017:

- £2,000 from the Truemark Trust (Shona has connections with this charity);
- £2,047.95 from 2 events run by Churchers College;
- £600+ from Liss Community Choir's annual Summer concert;
- £250 from Stella Symons Charitable Trust.
- £203.19 from PACT
- £275.00 from Waitrose Community Matters
- £250 from the Freemasons

Additional donations are 'in the pipeline' from Petersfield Methodist Church (in October), and we are also awaiting the outcome from an application for grants from EHDC and Hampshire County Council. These require funding to be attached to specific projects, so we may be eligible in respect of our intention to redesign and revamp our PCS website.

Robert reported that reserves now stand at £10,000 and he will propose to the Trustees transferring a further £4,500 into the COIF Charities Investment fund.

Terri thanked Robert for his strong and tireless commitment to fundraising, and expressed our gratitude for the generosity of donors in recent months. This was enthusiastically endorsed by all. **Chris** signed relevant cheques.

There being no other business, the Chairman thanked everyone for their participation, and closed the meeting at 7:53pm